

# Community Health Planning & Strategies Committee



**Larry Stähli, Chair**

Wednesday, May 19, 2010  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

### **In Attendance**

LOA	Larry Stähli	AT	Cheri Tomlinson	AT	Debby Elliott	EX	Don Welsh
AT	Dan Lindell	AT	Carol Williams				

### **Guests**

Dyle Sanderson	Deanna Feintuch	Jennifer Hawkins	Kenneth Leighton-Boster	Rose Conner
Randall Furrow	David Dube	Brian Williamson	Erica TeKampe	Jennifer Lewis

**Support Staff:** John Sapero

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Cheri Tomlinson called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of Quorum**

Cheri Tomlinson determined that quorum was not established with two of five members present at 5:11 pm. Quorum was later established with three of five members in attendance at approximately 5:20 pm.

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### **Review of the minutes and action items from prior meetings**

Participants silently reviewed the summary minutes from the May 19, 2010 meeting. No corrections were voiced.

Randall Furrow expressed interest in joining the committee.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

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**Chair update**

No update was provided.

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**Administrative Agent update**

Rose Conner provided an overview of why the AA had asked the committee to revise the guidelines for service delivery for Oral Health Services.

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**Development of strategies to address increased utilization of Oral Health Services**

Rose Conner provided background information regarding service utilization for the Oral health Services category.

Judy White provided an overview of how current utilization is affecting the Oral Health program. There was discussion regarding the reasons service utilization was increasing, and how different methods to revise service delivery would affect utilization and the ability of clients to receive services.

After discussion, the committee determined the following guidelines for service delivery for Oral Health Services, to maximize available funding and continue service to those most economically disadvantaged:

- The contractor discontinues any new enrollment in dental insurance for the remainder of the 2010 grant year.
- The Federal Poverty Level (FPL) for eligibility in dental insurance be reduced to 200% effective immediately after approval by the Planning Council.
- All clients that have not utilized their dental insurance benefit for the last 12 months will be disenrolled, effective immediately after approval by the Planning Council. The contractor will review client utilization records monthly, and disenroll any client that has not utilized services for the past 12 months.

**MOTION:** Debby Elliott moved to revise the service delivery guidelines for Oral Health Services as stated above, effective October 1<sup>st</sup>, 2010. Carol Williams seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

John Sapero was asked to provide an overview of the process to approve the proposed guidelines.

**MOTION:** Debby Elliott moved to extend the meeting by 15 minutes. Dan Lindell seconded.

## **MEETING MINUTES *continued***

**DISCUSSION:** There was discussion regarding the process to notify clients of the changes.

**OUTCOME:** The motion passed.

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### **Cautionary planning for GY 2011**

This agenda item was tabled.

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### **Agenda items for the next meeting**

The committee determined to not hold a meeting in June.

- Continued discussion for Oral Health Services service delivery guidelines (a sub group will form to bring recommendations to the committee)
- ADAP issues
- Healthcare Reform issues and local funding/programmatic issues
- Discussion regarding client growth in all HIV services

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### **Current events summaries**

Debby Elliott discussed Care Directions will host an HIV and Aging workshop.

Cheri Tomlinson discussed there will be upcoming TV programming discussing the AIDS Walk and women's issues in HIV.

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### **Call to the public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 6:45 pm.